

**VERNON TOWN COUNCIL  
REGULAR MEETING  
SENIOR CENTER 2<sup>ND</sup> FLOOR, CONFERENCE ROOM  
26 PARK PLACE  
TUESDAY, JULY 15, 2008  
7:30 P.M.**

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**A) PLEDGE OF ALLEGIANCE:**

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**ROLL CALL:**

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**CITIZEN'S FORUM:**

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**B) PUBLIC HEARINGS:**

NONE

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**C) PRESENTATION:**

NONE

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**D) CONSENT AGENDA ITEMS:**

- C 1.** Request for Tax Refunds – Current and Prior Fiscal Year.
- C 2.** Request that the Town Council approve the revised Fair Housing Policy Statement per DECD request.
- C 3.** Request that the Town Council approve the 3% General Wage Increase for all Non-Union employees as outlined in the Personnel Rules and Regulations.
- C 4.** Request that the Town Council approve the Job Reclassification for the Human Resources Director.
- C 5.** Request that the Town Council approve the Designation of Capital and Non-Recurring Funds for the Third Floor Furnishings.

**NEW BUSINESS (CONSENT ITEMS)**

1. **Request for Tax Refunds – Current and Prior Fiscal Year.** (A copy of the Memorandum from Carol S. Nelson, Collector of Revenue, dated July 8, 2008 to Christopher Clark, Town Administrator, is in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL APPROVES FOUR (4) TAX REFUNDS FOR THE PRIOR FISCAL YEAR IN THE AMOUNT OF \$315.77 AND ONE (1) TAX REFUND FOR THE CURRENT FISCAL YEAR IN THE AMOUNT OF \$14.53 AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED JULY 8, 2008 TO THE TOWN ADMINISTRATOR.**

2. **Request that the Town Council approve the revised Fair Housing Policy Statement in compliance with Affirmative Action/Civil Rights requirements for the Small Cities Program, Village Street Improvement. (SC0616301A)** (A copy of the Memorandum from Christopher Clark, Town Administrator dated July 10, 2008 is included in the packet)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES THE CHANGES REQUESTED BY THE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT TO THE FAIR HOUSING POLICY STATEMENT IN COMPLIANCE WITH AFFIRMATIVE ACTION/CIVIL RIGHTS REQUIREMENTS FOR THE SMALL CITIES PROGRAM, VILLAGE STREET IMPROVEMENT. (SC0616301A)**

3. **Request that the Town Council approve the 3% general wage increase for all Non-Union employees, as outlined in the Personnel Rules and Regulations.** (A copy of the Memorandum from Christopher Clark, Town Administrator dated June 9, 2008 is included in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 5.2, HEREBY AUTHORIZES THAT ALL NON-UNION EMPLOYEES AND PERMANENT PART TIME EMPLOYEES BE GIVEN A GENERAL WAGE INCREASE OF THREE (3.0%) PERCENT EFFECTIVE JULY 1, 2008.**

- 4. Request that the Town Council approve the job reclassification for the Human Resources Director from Salary Group E-4 to Salary Group E-5.** (A copy of the Memorandum from Christopher Clark, Town Administrator dated July 1, 2008 is included in packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 5.0 THROUGH 5.3, COMPENSATION SYSTEM, THE JOB RECLASSIFICATION FOR THE HUMAN RESOURCES DIRECTOR FROM SALARY GROUP E-4 TO SALARY GROUP E-5 EFFECTIVE JULY 1, 2008.**

- 5. Request that the Town Council approve the designation of Capital and Non-Recurring Funds for Third Floor Furnishings.** (A copy of the Memorandum from James Luddecke, Finance Officer and Treasurer dated July 9, 2008 is included in packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY AUTHORIZES THE DESIGNATION OF AVAILABLE FUNDS IN THE RESERVE FOR CAPITAL AND NON-RECURRING ACCOUNT IN THE AMOUNT OF \$49,100.00 FOR THE TOWN HALL RENOVATIONS - FURNISHINGS THIRD FLOOR PROJECT. THIS AMOUNT, COMBINED WITH THE \$25,900.00 APPROVED IN THE CAPITAL IMPROVEMENT BUDGET WILL PROVIDE A TOTAL OF \$75,000.00.**

E) **IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS:**

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F) **PENDING BUSINESS:**

NONE

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G) **NEW BUSINESS:**

- 1) **Request that the Town Council approve the Visiting Nurse & Health Services of Connecticut, Inc. contract agreement for fiscal year July 1, 2008 to June 30, 2009.** (A copy of the Memorandum from Christopher Clark, Town Administrator dated June 24, 2008 and copy of contract are in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR JASON L. McCOY TO EXECUTE THE NECESSARY PAPERWORK IN ORDER TO ENTER INTO AGREEMENT WITH THE VISITING NURSE & HEALTH SERVICES OF CONNECTICUT, INC. FUNDS IN AN AMOUNT OF \$ 21,000.00.**

- 2) **Request that the Town Council adopt the 2008 Capitol Region Pre-Disaster Natural Hazards Mitigation Plan, enabling the Town of Vernon to apply for FEMA hazard mitigation project grants.** (A copy of the Memorandum to Town Council from Christopher Clark, Town Administrator, dated July 7, 2008, the Capitol Region Pre-Disaster Hazard Mitigation Plan, and Vernon's Goals and Objectives are included in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY ADOPTS THE RESOLUTION INCLUDED IN THE CORRESPONDENCE DATED JULY 7, 2008 FROM CHRISTOPHER CLARK, TOWN ADMINISTRATOR, FOR THE 2008 CAPITOL REGION PRE-DISASTER NATURAL HAZARDS MITIGATION PLAN.**

- 3) **Request that the Town Council hereby authorize Jason L. McCoy, Mayor; to sign the Supplemental Certified Local Government Grant Contract (#CT-08-09) and supporting documentation necessary to fund a feasibility study for the Citizen's Block Building in the amount of \$20,000.** (A copy of the Memorandum to the Town Council from Christopher Clark, Town Administrator, dated July 7, 2008, a copy of the Grant Contract and a copy of the Town Council approved Nondiscrimination Certification is included in the packet.) Town Administrator Christopher Clark to comment.

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR JASON L. MCCOY TO SIGN THE SUPPLEMENTAL CERTIFIED LOCAL GOVERNMENT CONTRACT GRANT (#CT-08-09) AND SUPPORTING DOCUMENTATION, FOR THE FUNDING OF A FEASIBILITY STUDY FOR THE CITIZEN'S BLOCK BUILDING IN THE AMOUNT OF \$20,000.**

- 4) **Request that the Town Council approve the budget amendment(s) for fiscal year 2007-2008 as provided by James Luddecke, Finance Officer.** (A copy of the budget amendments, and a Memorandum from Christopher Clark, Town Administrator dated July 10, 2008 regarding Budget Amendment #87, are in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES THE BUDGET AMENDMENT REQUESTS #69, #70, #71, #72, #73, #74, #75, #76, #77, #78, #79, #80, #81, #82, #83, #84, #85, #86, #87 FOR FISCAL YEAR 2007-2008 AS OUTLINED IN BUDGET AMENDMENT FORMS AS PROVIDED BY THE FINANCE OFFICER.**

- 5) **Request that the Town Council authorize Jason L. McCoy, Mayor, to enter into a supplemental agreement between the Town of Vernon and the State of Connecticut Department of Transportation regarding State Project No. 146-177, Federal Project No. 6146(009), Rehabilitation of Vernon Avenue Bridge.**

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY ADOPTS THE FOLLOWING RESOLUTION AUTHORIZING JASON L. MCCOY, MAYOR TO ENTER INTO A SUPPLEMENTAL AGREEMENT BETWEEN THE TOWN OF VERNON AND THE CONNECTICUT DEPARTMENT OF TRANSPORTATION REGARDING STATE PROJECT NO. 146-177, FEDERAL PROJECT NO. 6146(009), REHABILITATION OF VERNON AVENUE BRIDGE.**

- 6) **Request that the Town Council authorize Jason L. McCoy, Mayor, to enter into an agreement between the Town of Vernon and the State of Connecticut Department of Transportation regarding State Project No. 146-188, Federal Project No. 6146(010), the replacement of the West Main Street Bridge.**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY ADOPTS THE FOLLOWING RESOLUTION AUTHORIZING JASON L. MCCOY, MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE TOWN OF VERNON AND THE CONNECTICUT DEPARTMENT OF TRANSPORTATION REGARDING STATE PROJECT NO. 146-188, FEDERAL PROJECT No. 6146(010), REPLACEMENT OF WEST MAIN STREET BRIDGE.

- 7) **Request that the Town Council authorize Jason L. McCoy, Mayor, to enter into an agreement between the Town of Vernon and the State of Connecticut regarding the replacement of the River Street Bridge.**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY ADOPTS THE FOLLOWING RESOLUTION AUTHORIZING JASON L. MCCOY, MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE TOWN OF VERNON AND THE CONNECTICUT DEPARTMENT OF TRANSPORTATION REGARDING STATE PROJECT NO. 146-160, FEDERAL PROJECT NO. 6146(006), THE REPLACEMENT OF THE RIVER STREET BRIDGE.

- 8) **Request that the Town Council authorize the Re-Designation of Capital and Non-Recurring Funds for Road Projects.**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY AUTHORIZES THE RE-DESIGNATION OF AVAILABLE FUNDS IN THE RESERVE FOR CAPITAL AND NON-RECURRING ACCOUNT, TRANSFERRING \$53,228.00 FROM THE REPAIR/SHIM/PAVE OF GROUP #3 ROADS TO THE

**PROJECT CATEGORIZED AS REPAIR/SHIM/PAVE OF GROUP #1 ROADS. THIS WILL INCREASE THE GROUP #1 DESIGNATION FROM \$202,587.00 TO \$255,815.00. THE GROUP #3 PROJECT WILL BE REDUCED FROM \$294,672.00 TO \$241,444.00.**

- 9) **Request that the Town Council authorize both a Public Hearing and a Special Town Meeting for August 19, 2008 regarding an Additional Appropriation for Education in the amount of \$1,135,682.00.** (Copy of Notice is enclosed in the packet.)

**PUBLIC HEARING (7:35 P.M.)  
SPECIAL TOWN MEETING (7:40 P.M.)**

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING AT 7:35 PM AND A SPECIAL TOWN MEETING AT 7:40 PM ON AUGUST 19, 2008 IN VERNON SENIOR CENTER FOR THE PURPOSE OF AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$1,135,682.00 TO THE FISCAL YEAR 2007-08 EDUCATION BUDGET 10990330-58900, TO PAY FOR EXCESS COSTS RELATED TO SPECIAL EDUCATION.**

- 10) **Request that the Town Council Approve the Appointment of Basil (Pete) Hobbs, as Building Official.** (A copy of the Employment Application, Resume and Certifications are included in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES, THE MAYORS APPOINTMENT OF BASIL (PETE) HOBBS TO THE POSITION OF BUILDING OFFICIAL, PURSUANT TO CHAPTER XI § 3(b) OF THE VERNON TOWN CHARTER, AND VESTS HIM WITH THOSE DUTIES AS SET FORTH IN CHAPTER XI § 20, WITH THE EFFECTIVE DATE OF AUGUST 19, 2008.**

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**H) INTRODUCTION OF ORDINANCES:**

NONE

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**I) ACTION ON ORDINANCES PREVIOUSLY PRESENTED:**

NONE

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**J) DISCUSSION OF ADDITIONAL AGENDA ITEMS:**

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**K) ADOPTION OF MINUTES:**

**PROPOSED MOTION:**

**THE TOWN COUNCIL WAIVES THE READING OF THE  
MINUTES OF THE REGULAR MEETING OF JUNE 17, 2008  
AND THAT MINUTES OF SAID MEETING BE APPROVED.**

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**L) EXECUTIVE SESSION:**

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**M) INFORMATIONAL ITEMS:**

1. Minutes of the Board of Education Meeting from June 9, 2008.
2. Copy of Monthly Report for April and May 2008 from Penny Rand, Senior Center Director.
3. Copy of resignation letter from David R. Hatch, dated June 20, 2008, resigning from the Water Pollution Control Authority Board.
4. Copy of resignation letter from Charlotte Adams, dated June 16, 2008, resigning from her position as Executive Assistant, effective June 30, 2008.
5. Copy of Memorandum from Christopher Clark, Town Administrator dated June 23, 2008, temporarily promoting Leslie Campolongo to Executive Assistant, on a Part Time basis.
6. Copy of proposal to Hartford Foundation for Public Giving, from Alan Slobodien, Youth Services Director.
7. Copy of Quarterly Newsletter from the Department of Social Services.
8. Copy of revised Employee Telephone Directory.

9. Copy of Monthly Report for June 2008 from Stephen M. Clark, Captain of Police of the Vernon Police Department.
10. Copy of Ordinance #194, Extending Effective Date of All Town Ordinances.
11. Copy of Memorandum from Christopher Clark regarding 425 Talcottville Road (formerly Heartland) provided by Marina Rodriquez, Community & Economic Development Coordinator and Assistant Town Planner.